



KNIGHTDALE

PARKS, RECREATION & CULTURAL PROGRAMS ADVISORY BOARD MINUTES

950 Steeple Square Court, Knightdale, North Carolina 27545

August 23, 2016

The Knightdale Parks and Recreation Advisory Board met at 6:30 p.m. in the Council Chamber Room of Town Hall.

PRESENT: William Lee, Dena Silver, Christina Brewer, Danielle Johnson, Chris Kennedy

ABSENT: Meg Buckingham, Brandy Dolby, Daija Fowler, Randy Young

Staff Members Present: Tina Cheek, Megan Thornton, Michelle Wester

Meeting called to order by Danielle Jonson at 6:32pm.

ITEM I. APPROVAL OF MINUTES

...Motion by Christina Brewer to approve the minutes from June 28, 2016. Motion seconded by William Lee and carried unanimously.

ITEM II. UPDATE BY TOWN COUNCIL LIAISON
No Report.

ITEM III. ATHLETICS

A. Overview of Adult Athletic Programs

- a. Ms. Cheek reported that Jay Chalk was no longer with the department. JP Lefever would be responsible for both youth and adult athletics moving forward. The plan for the current Adult Athletic Supervisor position is to transition it to an evening and weekend position in order to have a full time staff presence at games, practices and rentals.

ITEM IV. RECREATION
No Report.

ITEM V. OLD BUSINESS

A. Grant Update

- a. PARTF Amendment: Ms. Cheek discussed the PARTF Grant Amendment and showed a sketch of the barn themed misting station that will be placed by the playground at Knightdale Station Park. Mrs. Silver voiced concern on the need to have more "Do Not Climb" signage on the structures at the playground including the new misting station.
- b. Arts in Municipalities Grant: Mrs. Thornton informed the Board that the Town received \$4,400 from United Arts and that the money would go toward the inaugural K-Fest event.

B. K-Fest Update

- a. Mrs. Thornton gave an update on the status of the event to date: Participants and events include 50+ community partners, 20 education partners, food trucks, school supply giveaway, student performances, activities at each partner's table and Midnight Star as the headlining performance. In addition, school supplies and backpacks continue to be collected from local businesses and nonprofit groups. Festival will be held September 10 from 10am – 7pm.

ITEM VI. NEW BUSINESS

A. Advisory Board Team Building/Retreat.

- a. Ms. Cheek updated board on the Advisory Board Team Building/Retreat and asked members to provide availability to her by September 25th so a date that best suited the board members could be set.

B. Langston Ridge Amenity

- a. Ms. Cheek reviewed the project regarding recreation amenities and referenced the staff report from Development Services that board members had previously been sent to review.
- b. Ryan Suman, representing Langston Ridge, discussed the recreation amenities and design structures. Mr. Suman answered questions from the board regarding concerns and discussed space issues prohibiting them from expanding the existing structure. Mr. Suman also noted the amenity center was larger than required.
- c. **...Motion by William Lee to adopt the existing playground equipment as satisfying the Langston Ridge Development Agreement condition. Motion seconded by Christina Brewer and opposed by Dena Silver for a 4 to 1 vote of approval.**

C. Read & Feed Program

- a. Meg Buckingham was not present so item will be discussed at the September meeting.

ITEM VII. ADJOURNMENT

...Motion by Dena Silver to adjourn at 7:15pm. Motion seconded by William Lee and carried unanimously.



Danielle Johnson, Parks and Recreation Chairman



Clerk for Parks and Recreation Advisory Board